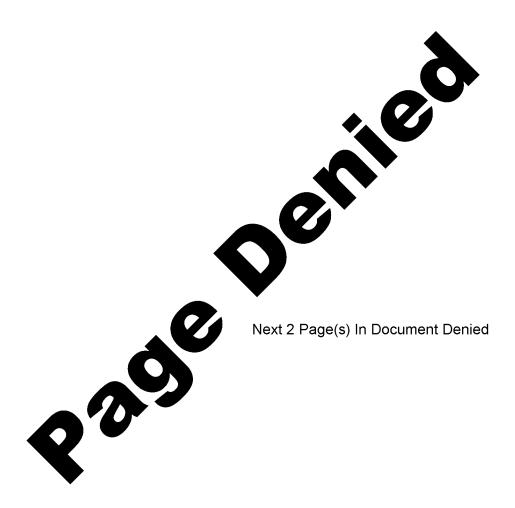
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FROM: William F. Donnelly Deputy Director for	•		EXTENSION	DD/A F 87-0025  DATE  7 January 1987		
TO: (Officer designation, room number, and building)	DATE		OFFICER'S	COMMENTS (Number each comment to show from whom		
	RECEIVED	FORWARDED	INITIALS	to whom. Draw a line across column after each comment.)		
Executive Director 7D55 Hqs Bldg.				S		
2.				With respect to the topic computer securityattached are two documents which demonstrate		
3.				that we are attacking this issue on a broad front. One is a memorandum to me from the D/OTE,		
4.				the other is a new Headquarters Notice issued 23 December 1986 dealing with security violations		
5.				of computer systems.  In addition, the new set of		
6.				polygraph questions that were approved in December 1986 contains a question regarding computer		
7.				security.		
8.			,	William F. Donnelly		
9.	10	1. C'		Atts: As stated		
10.						
11.				ORIG:DDA:WFDonnelly:be:7Jan87 Distribution:		
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Stanley M. Moskowitz Director of Trng and Education			ACIENT ON NO				
				DATE 23 December 1986			
TO: (Officer designation, room number, and building)	I DATE			23 December 1300			
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FORM 610 USE PREVIOUS EDITIONS

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17 December 1986

MEMORANDUM FOR:

Deputy Director for Administration

FROM:

Stanley M. Moskowitz

Director of Training and Education

SUBJECT:

OTE Support for Computer Security

Training

- 1. Last month at the off-site conference, the Information Systems Board, inter alia, called for a continuing program of education of Agency employees on the responsibilities of automated system use. The Office of Training and Education (OTE) is very supportive of the Information Systems Board's concern for computer security. We currently include a computer security briefing by someone in ISSD in every course for new computer users. We have recently produced and distributed a videotape on computer system security. This has been viewed by a number of groups in the Headquarters Auditorium and is available for viewing by individuals who do not attend a regular course. We are in the process of producing a new videotape on personal computer security. We are also introducing a computer security briefing in our EOD courses—Introduction to CIA, The Career—Trainee Development Course, and Agency Orientation and Office Procedures (AOOP).
- 2. We are working with OIT and OS to insure that all new computer/personal computer/word processing system users are aware of their responsibilities with regard to computer security.

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Scanley M. Moskowitz